

# INDOFOOD AGRI RESOURCES LTD.

(the "Company")

(Incorporated in the Republic of Singapore) (Company Registration No. 200106551G)

# **Annual General Meeting** 28 April 2021 at 3.00 p.m. Singapore Time

#### **Frequently Asked Questions**

#### (A) REGISTRATION

# How do I watch the AGM live webcast and/or audio-only stream?

You will need to take the following steps:

: Go to the pre-registration website https://online.meetings.vision/indoagri-agm-registration Step 1

Step 2 : Click on the "Register for AGM" button.

: Complete the information required on registration page and click "Preview". Step 3

Step 4 : Review your input and ensure it is accurate before clicking "Submit".

Step 5 : After you click "Submit", an acknowledgement of your registration will appear on the registration page, followed by an acknowledgement sent to your email address.

If you do not receive an email acknowledgement after your registration, it means your preregistration is unsuccessful. Please check your spam/junk email folder or try again. Ensure you

have entered a valid email address.

Following verification that you are a shareholder of the Company, an email will be sent to you Step 6(a): by 12.00 p.m. (noon) on 27 April 2021 with your login credentials and the link to access the

audio-visual or audio-only stream.

Step 6(b): If we are unable to verify that you are a shareholder/proxy on our records, you will receive an

email by 12.00 p.m. (noon) on 27 April 2021 to notify you that we are unable to verify your

shareholder status.

On the day of the AGM on 28 April 2021 at 3.00 p.m. you will need to log in to the audio-Step 7

visual or dial in to the toll-free telephone number to listen to audio-only stream.

Shareholders who do not receive an email by 12.00 p.m. (noon) on 27 April 2021 but have registered by 3.00 p.m. on 25 April 2021 deadline should contact the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., via email at srs.teamb@boardroomlimited.com.

You will need a browser that is HTML5-compatible (e.g. Microsoft Edge, Chrome, Firefox) and a stable WIFI or LAN connection to watch the live audio-visual webcast.

#### When will I receive the login credentials?

Authenticated shareholders will receive an email by 12.00 p.m. (noon) on 27 April 2021. The email will contain credentials to view the webcast and/or audio-only stream, as well as the link to access the webcast and/or audio-only stream to the AGM proceedings. As the AGM is private, shareholders should not disclose such instructions to others.

Shareholders who do not receive an email by 12.00 p.m. (noon) on 27 April 2021 but have registered by 3.00 p.m. on 25 April 2021 deadline should contact the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd.,via email at <a href="mailto:srs.teamb@boardroomlimited.com">srs.teamb@boardroomlimited.com</a>.

# What happens if the Company cannot verify my shareholder status?

You will receive an email by 12.00 p.m. (noon) on 27 April 2021 notifying you that we are unable to verify your shareholder status, and therefore, you will not be able to have login access to the webcast and/or audio-only stream of the AGM proceedings.

#### Who can register to watch the AGM via live webcast and/or audio-only stream?

Only registered shareholders of the Company as at 3.00 p.m. on 25 April 2021 will be able to pre-register to watch the webcast and/or listen to audio-only stream. Registrations that do not meet this requirement will be rejected during the verification stage.

If your shares are held in joint names, please register both names. However, you only need to enter one NRIC/Passport number and email address.

#### Can I register my representative to watch the webcast and/or audio-only stream?

No. Only registered shareholders of the Company will be able to register to watch the webcast and/or listen to the audio-only stream.

# If I hold shares of the Company via a securities sub-account in a depository agent (e.g. a nominees' company), can I register to watch the webcast online and/or listen to the audio-only stream?

We regret that you will not be able to register to watch the webcast and/or listen to the audio-only stream online.

You should contact the relevant intermediary through which they hold such shares as soon as possible in order to make the necessary arrangements for them to participate in the AGM.

#### What information do I need to provide to register online?

You will need to provide the following information:

- Name (As per CDP/CPF/SRS/Scrip-based records. If your shares are held under Joint Shareholders, please fill in both shareholders' names as per in the records. However, only one NRIC/Passport number and email address is required.)
- Email Address
- Shareholding type (e.g., via CDP, CPF/ SRS or scrip-based holder)
- NRIC or Passport Number
- Provide a valid mobile or landline number that will be used to dial in for the Audio Only stream.

#### Why do I need to provide my full NRIC number?

This is to enable the Company to verify that you are a shareholder.

#### (B) VOTING

#### Will I be able to vote online?

Shareholders will not be able to vote online on the resolutions to be tabled for approval at the AGM.

#### How do I vote on the resolutions?

Shareholders (whether individual or corporate) who wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman as their proxy to attend, speak and vote on their behalf at the AGM, in accordance with the instructions on the proxy form. In appointing the Chairman of the Meeting as proxy, shareholders (whether individual or corporate) must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the proxy form, failing which the appointment of the Chairman as proxy will be treated as invalid.

Proxy forms must be submitted to the Company by 3.00 p.m. on 25 April 2021, in the following manner:

- if by electronically, via email to general@indofoodagri.com; or
- if by post, be lodged at the Company's registered address at 8 Eu Tong Sen Street, #16-96/97 The Central, Singapore 059818.

A shareholder who wishes to submit an instrument of proxy must complete and sign the proxy form, before scanning and sending it by email to the email address provided above, or before submitting it by post to the address provided above.

In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult for shareholders to submit completed proxy forms by post, shareholders are strongly encouraged to submit completed proxy forms electronically via email.

#### (C) ASKING QUESTIONS

#### Will I be allowed to ask questions online?

Shareholders will not be able to ask questions "live" at the AGM during the webcast or audio stream, and therefore it is important for shareholders to pre-register and submit their questions in advance of the AGM.

**Submission of question and deadline:** Shareholders may submit questions relating to the resolutions to be tabled for approval at the AGM by **5.30 p.m. on 21 April 2021**, in the following manner:

- via the pre-registration website at https://online.meetings.vision/indoagri-agm-registration;
- if by electronically, via email to general@indofoodagri.com; or
- if by post, be lodged at the Company's registered address at 8 Eu Tong Sen Street, #16-96/97 The Central, Singapore 059818.

Shareholders submitting questions by post or email should download, complete and sign the prescribed question form at <a href="http://indofoodagri.com/ir-agm/questionform.pdf">http://indofoodagri.com/ir-agm/questionform.pdf</a>, before scanning and submitting it via the email address provided above, or before submitting it by post to the address provided above.

# How will my questions be answered?

The Company will address/answer substantial and relevant questions submitted in advance by shareholders relating to the resolutions to be tabled for approval at the AGM prior to the AGM via SGXNet.

# (D) GENERAL

# How can I receive a printed copy of FY 2020 Annual Report?

Shareholders who wish to obtain a printed copy of the FY2020 Annual Report may download, complete and sign the request form that is available at <a href="http://indofoodagri.com/ir-agm/requestform.pdf">http://indofoodagri.com/ir-agm/requestform.pdf</a>. The request form must be submitted to the Company by 15 April 2021, in the following manner:

- if by electronically, via email to <a href="mailto:general@indofoodagri.com">general@indofoodagri.com</a>; or
- if by post, be lodged at the address stated in the request form.